Annexure I

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USHA RAMA

COLLEGE OF ENGINEERING AND TECHNOLOGY

APPROVED BY AICTE NEW DELHI; AFFILIATED TO JNTU KAKINADA
NH 16 TELAPROLU 521 109 NEAR GANNAVARAM KRISHNA DISTRICT AP INDIA
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Date: 13th May, 2019

MINUTES OF THE GOVERNING BODY MEETING HELD ON 10.05.2019 AT 11 am

Meeting of the College Governing Body is held on 10th May, 2019 at 11 am in the chamber of the Director.

Sri Ramabrahmam Sunkara Chairman of the Governing Body has presided over the meeting.

The following members of the governing body have attended the meeting.

(1) Dr. R Madhu, Assistant Professor, Dept. of ECE JNTUK COE, Kakinada	University Nominee
(2) Dr. P Thrimurthy, Professor (Retd.) Dept. of CSE Acharya Nagarjuna Universtiy & Former President, Computer Society of India (Educationist)	Member
(3) Sri Arun Lanka, Vice President Usha Rama Educational Academy	Member
(4) Sri Anil Kumar Sunkara, Secretary Usha Rama Educational Academy	Member
(5) Mrs. Usha Rani Sunkara, Treasurer Usha Rama Educational Academy	Member
(6) Mrs. Sree Shilpa Boppana, Member Usha Rama Educational Academy	Member
(7) Dr. Kurra Rajasekhara Rao, Director Usha Rama College of Engineering & Technology	Member
(8) Sri Parvathaneni Krishna Kishore, MD Annex Glass Industries Pvt. Ltd. Hyd. (Industrialist)	Member
(9) Dr. A Madana Mohana Rao, Professor Dept. of S&H (Maths), URCET	Staff Representative

(10) Mr. K V M Mahesh, Assistant Professor
Dept. of CSE, URCET — Staff Representative

(11) Dr. GVKSV Prasad, Principal
Usha Rama College of Engineering & Technology — Member Secretary

Following points are discussed and accepted by members present.

S.NO.	TOPIC
01	The Chairman of the Governing Body Sri Ramabrahmam Sunkara has welcomed the members, and extended his heartfelt thanks to them. The Chairman has informed the members that the college has applied for autonomous status and hoping that the status will certainly be accorded as the management is continuously striving for the improvement of the institution since its establishment in the year 2008. All the members have extended their best wishes to the institution.
02	The member secretary has presented the academic and other activities of the Institution since the last meeting of the governing body and has explained each and every point to the satisfaction of the members.
03	Dr. R Madhu, University nominee has suggested: (a) Those teachers who are attending the ongoing FDP in JNTUK should conduct orientation lectures to all teachers for 3 days in the college and they shall be given certificates. (b) Documentation of events conducted in the college must be made mandatory. (c) Institution affiliation must be done on faculty member publication. (d) At least 50% of the teachers working should register for Ph. D. (e) To maintain teachers profiles and invigilators list. (f) To include welcome invitation to UGC team for autonomous inspection on college web site. (g) To arrange for a separate vehicle to the examination section.
04	Dr P Thrimurthy, eminent educationist has suggested: (a) Courses on Android & Python shall be framed immediately and to send for the approval of Board of Studies. (b) NPTEL certification shall be made mandatory to all teachers. (c) Introduce certificate courses for all branches. (d) Update every event on website regularly. (e) Give advertisement highlighting the placements in top MNCs. (f) Convey about the autonomous status to alumni immediately on getting it. (g) Invite alumni and parents to the autonomous status visit. (h) To arrange for a separate place with closed circuit cameras; separate internet connection; separate wifi connection; separate UPS; and separate arrangements exclusively for the examination section.

05	Members have expressed their unhappiness over the pass percentage of the first year students and said that this is alarming and need remedial measures. Some of the suggestions are: (a) Special coaching by conducting various programs. (b) Motivate students regularly to improve the pass percentage. (c) Conduct induction programs. (d) Keep in touch with the parents.
06	The Director has explained the members about the establishment of various college committees and their functioning in detail. Members have suggested that the committees should meet monthly or even quarterly, and must record their activity on separate book for each committee.
07	All members have opined that face-lifting of parking area and to main entrance is essential and the process shall be commenced at the earliest.
08	Suggestions from experts are accepted and adopted by all members unanimously for implementation.

(Dr. G V K S V Prasad)
Member Secretary